

Public Document Pack

Late Item for 1st February 2010 South (Outer) Area Committee

Agenda Item 12 – Consultation on a proposal to relocate the West SILC (Victoria Park) building from Farnley Park Maths and Computing College to Bruntcliffe High School

To receive and consider a late report from the Chief Executive, Education Leeds, presenting the Area Committee with the consultation document on proposals for the relocation of the West SILC (Victoria Park) modular building at Farnley Park Maths and Computing College to Bruntcliffe High School.

(Council Function)
(5 mins presentation / 10 mins discussion)

This page is intentionally left blank



Originator: Stuart Gosney

Tel: 2475113

Report of Chief Executive, Education Leeds

South Leeds (Outer) Area Committee

Date: Monday 1st February 2010

Subject: Consultation on a proposal to relocate the West SILC (Victoria Park) building from Farnley Park Maths and Computing College to Bruntcliffe High School.

<p>Electoral Wards Affected:</p> <p>Farnley Morley South</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input checked="" type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

EXECUTIVE SUMMARY

This report presents the Area Committee with the consultation document on proposals for the relocation of the West SILC (Victoria Park) modular building at Farnley Park Maths and Computing College to Bruntcliffe High School

The consultation document appended forms the basis of the report. Members of the Area Committee are asked to consider this and comment on the proposals.

1.0 Purpose of This Report

- 1.1 The consultation document appended forms the basis of this report.
- 1.2 The consultation document asks for comments on proposals to move the Specialist Inclusive Learning Centre (SILC) for young people with Special Educational Needs (SEN) provided at the West SILC (Victoria Park) on the Farnley Park Maths and Computing College site to Bruntcliffe High School, Morley

2.0 Background Information

- 2.1 The West SILC is one of five community special schools in Leeds. It provides for a range of complex special educational needs (2-19 years) for children on whom the local authority maintains a statement of special educational needs (EA 1996) either on one of two main sites or in mainstream partnership bases.

3.0 Main Issues

- 3.1 The West SILC (Victoria Park) building is a modular construction which was put on the site of Farnley Park on a temporary basis. Longer term permanent arrangements are now required in keeping with the Leeds Inclusive Learning Strategy.
- 3.2 The plans for refurbishment of Farnley Park require the contractors to start on site in November 2010. The new build extension at Farnley Park necessarily covers part of the same footprint as the SILC modular building. It is important that during the proposed building works vulnerable children and young people at the West SILC (Victoria Park on the Farnley Park site) continue to be educated in a safe and secure, high quality learning environment with minimum disruption. In addition we need to maintain the current programme for works with minimal slippage in timescales. As a consequence of these factors the SILC modular unit will be relocated away from the building site at the end of the Summer term 2010. Permanent SILC facilities for young people with severe and complex needs will open in the new Farnley Park building in Summer 2012.
- 3.3 When planning any changes to SEN provision the local authority is required to consider making statutory proposals following DCSF guidance. Most recent guidance recommends that we aim to improve on current provision taking into account the flexibility and capacity required to meet the needs of individual children through access to appropriate specialist support and advice. Education Leeds wishes to improve pupil progress and raise the achievements of vulnerable children and young people.
- 3.4 Young people with SEN are as likely to make good progress with their academic, personal and social development in mainstream or special schools so long as there are high quality specialist teachers and a commitment by the senior leadership team and governors to create opportunities to include everyone (Ofsted 2006). Any future arrangement for provision will take full account of this research finding.
- 3.5 A range of alternative locations has been considered to ascertain formal proposals on which to consult. For example these have included moving the modular buildings elsewhere on the Farnley Park site or indeed on to other local secondary schools.
- 3.6 The feasible option which has been developed for formal consultation, with senior leadership teams, governors and parents of the school populations affected, is to relocate the West SILC (Victoria Park) modular building currently at Farnley Park Maths and Computing College to Bruntcliffe High School, a school in the south of the city but situated only 2.6 miles from Farnley Park Maths and Computing College. There is sufficient space on site to accommodate the West SILC accommodation. The school has an inclusive and supportive ethos and there is a willingness to work in close partnership with the SILC.

Ten of the young people already live in the south of the city and travel some distance to the West SILC (Victoria Park) site at Farnley Park. The model for co-location of the SILC would be in keeping with the existing arrangement at Farnley Park because it maintains maximum continuity for children in that their learning environment would be within the same modular building and they would stay together. There would also be continuity for staffing. Furthermore, the Principal of the West SILC is of the view that the children should be able to stay together and this would maintain full curriculum delivery.

- 3.7 Future arrangements need to ensure all agencies and services are working towards helping every child to be happy, healthy, safe and successful, to enjoy their learning and to be free from the effects of poverty. This proposal will provide an opportunity for high quality inclusive learning for some of the most vulnerable young people in Leeds as well as their families.

4.0 Implications For Council Policy and Governance

- 4.1 The LA has a statutory duty to provide appropriate places for the education of children in the city including the relocation of the West SILC pupils. The development of specialist provision is relevant to a number of key priorities identified in the Children and Young People's Plan, the Asset Management Plan and the Corporate Plan, in terms of managing the supply and demand of school places and school improvement.
- 4.2 Planning permission will be required for all options that involve building work or the relocation of the SILC building.

5.0 Legal and Resource Implications

- 5.1 A formal consultation on the proposal has now commenced. The outcome from this consultation will be reported to the Executive Board in April 2010. A final decision will be taken in Summer 2010. The results will be reported back to the Executive Board and the intention is to carry out a further statutory process before any final decision is made.
- 5.2 It will cost circa £1M to transfer the whole unit and prepare the necessary groundwork and this will be met within the existing capital programme.
- 5.3 Transport costs would need to be fully considered following consultation with parents as to preferred location.

6.0 Recommendations

- 6.1 The Area Committee is requested to
- Note and consider the report appended
 - Consider any response they wish to make as a part of the consultation

Background Papers

- Executive Board Report, 9th December 2009. Proposal to relocate the West SILC from the Farnley Park site under Building Schools for the Future

This page is intentionally left blank

REPORT OF THE CHIEF EXECUTIVE OF EDUCATION LEEDS

EXECUTIVE BOARD: 9 December 2009

SUBJECT: Proposal to relocate the West SILC from the Farnley Park site under Building Schools for the Future

Electoral Wards Affected:

Farnley
Morley South

Specific Implications For:

Equality & Diversity

Community Cohesion

Narrowing the Gap

Eligible for Call-in

Not Eligible for Call-in
(Details contained in the Report)

1.0 PURPOSE OF THIS REPORT

1.1 This report seeks approval to undertake formal consultation on the relocation of the West SILC (Victoria Park) modular building at Farnley Park Maths and Computing college to Bruntcliffe High School.

2.0 BACKGROUND INFORMATION

2.1 The West SILC is one of five community special schools in Leeds. It provides for a range of complex special educational needs (2-19 years) for children on whom the local authority maintains a statement of special educational needs (EA 1996) either on one of two main sites or in mainstream partnership bases.

2.2 In September 2009 there were 86 children and young people (11-16 years) on the roll of the West SILC. From September 2009 there were approximately 52 young people (years 7 – 11) based in a modular building at the colocated site at Farnley Park Maths and Computing College which consists of 15 rooms including specialist rooms for science and practical subjects.

2.3 The most recent Ofsted inspection of the West SILC took place in October 2006. At that time the school was judged to be a satisfactory and improving learning

provision with some good features. In keeping with the Leeds Inclusive Learning Strategy (LILS) the West SILC provides a range of inclusive partnership bases in mainstream schools in the west wedge. Achievement at the SILC was described as good at the Farnley Park site including at the mainstream provision because of good teaching.

- 2.4 Farnley Park Maths and Computing College is in the process of receiving a major refurbishment of the school building as part of the Building Schools for the Future programme (BSF). The vision for the school is to provide a spectacular learning environment for all children and young people including highly specialist facilities for young people with complex needs in a high care partnership base for 30 within the design of the main building. This will provide state of the art teaching and learning facilities including the provision of 21st century ICT.
- 2.5 The new provision at Farnley Park will be fully compliant with the Disability Discrimination Act (1995) and will significantly improve accessibility in the physical and learning environment and promote equality of opportunity for children with disabilities.

3. **MAIN ISSUES**

- 3.1 The West SILC (Victoria Park) building is a modular construction which was put on the site of Farnley Park on a temporary basis. Longer term permanent arrangements are now required in keeping with the Leeds Inclusive Learning Strategy.
- 3.2 The plans for refurbishment of Farnley Park require the contractors to start on site in September 2010. The new build extension at Farnley Park necessarily covers part of the same footprint as the SILC modular building. It is important that during the proposed building works vulnerable children and young people at the West SILC (Victoria Park on the Farnley Park site) continue to be educated in a safe and secure, high quality learning environment with minimum disruption. In addition we need to maintain the current programme for works with minimal slippage in timescales. As a consequence of these factors the SILC modular unit will be relocated away from the building site at the end of the Summer term 2010. Permanent SILC facilities for young people with severe and complex needs will open in the new Farnley Park building in Summer 2012.
- 3.3 The longer term vision for the secondary aged young people in the SILC in the west wedge includes the following BSF new facilities:-
- Farnley Park Maths and Computing College High care partnership base (30)
(September 2012)
 - Priesthorpe School Learning difficulties (30)
(April 2011)
 - Swallow Hill Community College (Learning and communication
difficulties (30)
(September 2009)
- 3.4 The Leeds Inclusive Learning Strategy adopts the following core principles:-
- Learners should be educated in the nearest provision to their home and in

the least restrictive environment.

- There should be a range of provision pathways within each locality
- There will be increased capacity for specialist provision within mainstream settings

The strategy also proposes the provision of a full range of specialist services within each wedge.

- 3.5 When planning any changes to SEN provision the local authority is required to consider making statutory proposals following DCSF guidance. Most recent guidance recommends that we aim to improve on current provision taking into account the flexibility and capacity required to meet the needs of individual children through access to appropriate specialist support and advice. Education Leeds wishes to improve pupil progress and raise the achievements of vulnerable children and young people.
- 3.6 Young people with SEN are as likely to make good progress with their academic, personal and social development in mainstream or special schools so long as there are high quality specialist teachers and a commitment by the senior leadership team and governors to create opportunities to include everyone (Ofsted 2006). Any future arrangement for provision will take full account of this research finding.
- 3.7 Any formal change to this provision requires the publication of notices and the use of the statutory process. The statutory process has two stages which will involve firstly a consultation on a preferred option and then secondly a statutory notice confirming a formal proposal. Each stage will need to be approved by the Executive Board. It is proposed that consultation will involve all relevant stakeholders, including schools directly affected, parents/carer(s), governors, ward Members beginning in January 2010.

4.0 Consultation Proposal

- 4.1 A range of alternative locations has been considered to ascertain formal proposals on which to consult. For example these have included moving the modular buildings elsewhere on the Farnley Park site or indeed on to other local secondary schools.
- 4.2 The feasible option which has been developed for formal consultation, with senior leadership teams, governors and parents of the school populations affected, is to relocate the West SILC (Victoria Park) modular building currently at Farnley Park Maths and Computing College to Bruntcliffe High School, a school in the south of the city but situated only 2.6 miles from Farnley Park Maths and Computing College. There is sufficient space on site to accommodate the West SILC accommodation. The school has an inclusive and supportive ethos and there is a willingness to work in close partnership with the SILC. Ten of the young people already live in the south of the city and travel some distance to the West SILC (Victoria Park) site at Farnley Park. The model for co-location of the SILC would be in keeping with the existing arrangement at Farnley Park because it maintains maximum continuity for children in that their learning environment would be within the same modular building and they would stay together. There would also be continuity for staffing. Furthermore, the Principal of the West SILC is of the view that the children should be able to stay together and this would maintain full curriculum delivery.

4.3 Future arrangements need to ensure all agencies and services are working towards helping every child to be happy, healthy, safe and successful, to enjoy their learning and to be free from the effects of poverty. This proposal will provide an opportunity for high quality inclusive learning for some of the most vulnerable young people in Leeds as well as their families.

5.0 Consultation Arrangements

5.1 Informal discussions have already been held with the West SILC (Victoria Park) senior leadership team, the chair of governors and with Education Leeds staff. An analysis of all young people's needs has been undertaken using the records available.

5.2 Detailed discussion on the provision required to meet the needs of individual young people will take place with parent/carer(s) as an important part of the consultation process. Every young person will have been subject to a statutory annual review process of their SEN during the academic year 2008/9. During the current academic year the Annual Review, or Interim Annual Review, process for all the young people at the West SILC (Victoria Park) will include specific consideration of the place which best meets their needs with effect from September 2010. It is anticipated that for the majority of young people this will mean they move together with their teaching staff to the new site for the SILC. Should the proposal proceed then any final decision about where a child is educated will be made on the basis of each young person's individual needs and taking full account of parental preference and the wishes of young people.

5.3 We will consult with partner agencies and services, particularly from health, children's social care and 14-19 partners who also provide a range of specialist services to the children, their families and the West SILC and local elected members. We wish to ensure access to appropriate specialist support from a range of Education Leeds services such as extended services as well as specialist services such as speech and language therapy, physiotherapy and occupational therapy. We also have a duty to co-operate with local partners such as the Primary Care Trust to improve children's well-being and so we will ensure that young people affected by this change to their provision can also benefit from improvements in their service delivery arrangements.

6.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

6.2 The LA has a statutory duty to provide appropriate places for the education of children in the city including the relocation of the West SILC pupils. The development of specialist provision is relevant to a number of key priorities identified in the Children and Young People's Plan, the Asset Management Plan and the Corporate Plan, in terms of managing the supply and demand of school places and school improvement.

6.3 Planning permission will be required for all options that involve building work or the relocation of the SILC building.

6.4 Standard LCC procurement rules apply and therefore authority to spend and to tender must be sought. The financial approval process, including the time required to seek tenders or gain approval for a waiver, must be considered alongside other statutory processes.

7.0 LEGAL AND RESOURCE IMPLICATIONS

- 7.1 The recommendation of this report is to proceed to a formal consultation on the proposal commencing in January 2010. The outcome from this consultation will be reported to the Executive Board in March 2010. A final decision will be taken in Summer 2010. The results will be reported back to the Executive Board and the intention is to carry out a further statutory process before any final decision is made.
- 7.2 It will cost circa £1M to transfer the whole unit and prepare the necessary groundwork and this will be met within the existing capital programme.
- 7.3 Transport costs would need to be fully considered following consultation with parents as to preferred location.

8.0 RECOMMENDATIONS

The Executive Board is recommended to:

1. agree to consult on the relocation of the provision currently made in the West SILC (Victoria Park) modular building at Farnley Park Maths and Computing College as planned under Building Schools for the Future.
2. receive a further report in March 2010 reporting on the outcome of the consultation commencing in January 2010.

Background Papers

There are no background papers to this report.

This page is intentionally left blank

Public consultation: Proposal to relocate West SILC (Victoria Park) provision

Monday 4 January to
Friday 12 February 2010

Education Leeds 

BLANK PAGE

Contents:

- 1. What are we asking you about and why?**
- 2. Why does the West SILC (Victoria Park) have to move?**
- 3. Why are we proposing to move it to Bruntcliffe High School?**
- 4. What other options were considered?**
- 5. How to comment on the proposals**
- 6. What happens to your comments?**
Response form

1. What are we asking you about and why?

We are proposing to move the Specialist Inclusive Learning Centre (SILC) for young people with special educational needs (SEN) provided at the West SILC (Victoria Park) on the Farnley Park Maths and Computing College site to Bruntcliffe High School, Morley.

The final decision will be made by Leeds City Council's highest decision-making body, the Executive Board. We have to provide the Board with all the information they need to make that decision. This includes making sure we have shared the proposal with everyone involved, and given them an opportunity to comment.

So we need you to read this booklet or attend the public meetings and give us any comments you have on the proposal.

2. Why are we asking you?

The West SILC is one of five community special schools in Leeds. It provides for children aged 2 to 19 with a range of complex SEN. It does this on two main sites or in specialist bases contained within mainstream schools.

One of the SILC's two main sites, Victoria Park, has been based in modular accommodation on the Farnley Park site since 2004, when the Victoria Park site itself burnt down. In September 2009, there were 52 young people (aged 11 to 16) based in the building, which contains 15 rooms including specialist rooms for science and practical subjects.

The Farnley Park partnership was a temporary move. We would like to make permanent facilities on a single site for the young people.

Over the past few months, Education Leeds, Farnley Park and the West SILC have been developing the plans for Farnley Park's major refurbishment through the Building Schools for the Future programme.

Building work has to start on site in 2010 for the refurbishment to be completed by 2012. The plans include a new building, which will have to cover some of the space that the SILC's building sits on at the moment.

We believe that the relocation has to take place in summer 2010 for a number of reasons.

1. To make sure that the vulnerable children and young people at the West SILC (Victoria Park) continue to be educated in a safe and secure, high quality learning environment with minimum disruption.

2. To make sure that the state-of-the-art new learning environment and SILC facilities on the Farnley Park site are ready for use by September 2012.
3. To make use of the Summer holiday 2010 to physically move the modular unit to another site to minimise the disruption to pupils.

3. Why are we proposing to move it to Bruntcliffe High School?

Over the past few months, Education Leeds, the principal and chair of governors at the West SILC have explored a range of options and alternative locations. These have included moving the modular buildings elsewhere on the Farnley Park site, or on to other local secondary schools.

Education Leeds has been guided by the following principles to develop this proposal.

When we move or change school provision, we must maintain or improve the offer to young people, and seek to improve the opportunity for individuals to get all the support they need.

Learners should get the education and support they need within reasonable distance from their home and in the environment which provides them with the most inclusive opportunities to meet their individual needs.

Young people with SEN are as likely to make good progress with their academic, personal and social development in mainstream or special schools so long as there are high quality specialist teachers and a commitment by the school to create opportunities to include everyone (Ofsted 2006).

The proposed move to Bruntcliffe High School has been developed by Education Leeds with senior leadership teams of the school and the West SILC.

The move is the preferred option for a number of reasons. We believe it provides an excellent opportunity to further develop inclusive education across a mainstream school and the SILC on a co-located and permanent site.

Young people, families and staff will benefit from much better access to the site at Bruntcliffe High School than the existing access at Farnley Park Maths and Computing College.

It would keep the Victoria Park school community together in a single location with links to a highly-inclusive mainstream school which is committed to working with the SILC.

Keeping the Victoria Park school community together will provide maximum stability, security and safety. It would give the young people the opportunity to stay in their peer groups, with familiar staff in their existing buildings. This facility will remain on the site as long as it is needed, and the young people can stay there for as long as it best meets their individual needs.

This will also help to maintain the same committed staff team and standards that were judged as 'good' by Ofsted after the West SILC's inspection in December 2009.

The West SILC team will continue to promote high quality inclusive learning opportunities for young people which is tailored to each young person's individual needs.

Bruntcliffe High School is only 2.6 miles away from Farnley Park, making it the nearest secondary school with enough space on site to accommodate the West SILC (Victoria Park) accommodation.

5. How to comment on the proposals?

This consultation runs from Monday 4 January to Friday 12 February 2010. If you want the council's Executive Board to consider your views, we must receive your comments no later than 4pm on Friday 12 February.

We are holding two public meetings where you will have the opportunity to debate the proposal and ask questions. These will be at the West SILC's Milestone site at 6.30pm on Tuesday 19 January, and at Bruntcliffe High School at 6.30pm on Tuesday 26 January 2010.

Responses need to be made in writing, or verbally at the meeting. We minute all public meetings and place the minutes on the Education Leeds website, go to: www.educationleeds.co.uk/schoolorganisation.

It is important that, if you can, you give reasons for agreeing or disagreeing with the proposals so that as much information as possible is available to the Executive Board when making their decision.

Written responses can be made:

- Using the form in this booklet, which includes details of where to send it.
- By letter to: **school organisation team, 9th Floor West, Merrion House, Merrion Way, Leeds, LS2 8DT.**
- By email: educ.school.organisation@educationleeds.co.uk

Responses can be anonymous, but if you require an acknowledgement please include your name and address.

In addition further copies of this booklet and the response form are available on the Education Leeds website at: www.educationleeds.co.uk/schoolorganisation. It has also been widely distributed, including to local councillors, MPs, the Catholic and Church of England diocese, and trades unions.

6. What happens to your comments?

All your views will be summarised and presented to Leeds City Council's Executive Board, which will decide whether to proceed with the proposal or to change it in any way. We expect the Board to make this decision in April 2010.

Your comments are treated equally, whether you put them in writing or say them at the public meetings.

If the Executive Board decides to proceed a statutory notice confirming the details of, and inviting comments on, the final proposals will be published after February 2010 half term in the Yorkshire Evening Post, and on the Education Leeds website, at: www.educationleeds.co.uk/schoolorganisation

If you want to make sure the Executive Board considers your comments when making their final decision, you should make them again at this stage. This applies even if the comments are the same as you have contributed to this consultation.

The Executive Board must make its decision within two months of the statutory notice period, so the final decision on this proposal is likely to be made at their meeting on Wednesday 19 May 2010.

If objections are received, the School Organisation Advisory Board will sit ahead of the Executive Board meeting to make its recommendation on the proposals.

The School Organisation Advisory Body is made up of representatives from the area's education community. It has been established by the council's Executive Board to consider responses and make recommendations on the final decision regarding any proposals to change the size or organisation of schools.

Public consultation response form

Please read the consultation booklet on the proposals and tell us what your views are. The questions on this form are provided to help you do so, but you do not have to respond to all of them. If you prefer not to use this form, you can also put your views in a letter. Letters and forms should be sent to the address at the bottom of this form. Extra copies of this booklet and response form are available on the Education Leeds website, go to:

www.educationleeds.co.uk/schoolorganisation

You may also respond by email: **educ.school.organisation@educationleeds.co.uk**

Responses must be received by **4pm on Friday 12 February 2010**. All responses will be reported to a meeting of Leeds City Council's Executive Board on **Wednesday 7 April 2010**.

Questions relating to the proposals

1. What are your views on the proposals? (please use extra pages if needed)

2. Have you found this booklet useful?

3. Have you found the consultation process useful?

4. Do you have any other comments or views?

Your personal details (so that your response can be formally acknowledged):

Name:

Address:

email address:

Which school are you associated with?

- | | | | |
|--------------------------------------|--------------------------|--------------------------|--------------------------|
| Parent/carer of present pupil(s) | <input type="checkbox"/> | Member of staff | <input type="checkbox"/> |
| Parent/carer of primary school child | <input type="checkbox"/> | Local resident | <input type="checkbox"/> |
| Other adult relative | <input type="checkbox"/> | Elected member | <input type="checkbox"/> |
| Pupil | <input type="checkbox"/> | Community representative | <input type="checkbox"/> |
| Governor | <input type="checkbox"/> | Other | <input type="checkbox"/> |

Data Protection Act 1998

Under the terms of the Data Protection Act 1998 we must inform you of the following. Education Leeds and Leeds City Council are seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.

Please send your reply to:

**The chief executive, Education Leeds, FAO school organisation team
9th Floor West, Merrion House, 110 Merrion Centre, Leeds, LS2 8DT**

BLANK PAGE

If you do not speak English and need help in understanding this document, please phone **0113 224 3311** and state the name of your language. We will then put you on hold while we contact an interpreter. We can assist with any language and there is no charge for interpretation.

अगर आप अंग्रेजी नहीं बोल सकते और आप को यह दस्तावेज समझने के लिए मदद की आवश्यकता है, तो कृपया **0113 224 3311** के उपर टेलीफोन करे. हम आपको टेलीफोन पर ही होल्ड कर के एक इन्टरप्रिटर (दुभाषिये) का संपर्क करेंगे. हम आपको कोई भी भाषा में मदद कर सकते हैं और दुभाषिये की सेवा के लिए कोई खर्च वसूल नहीं किया जाएगा.

আপনি যদি ইংরেজীতে কথা না বলেন এবং এই দলিলটি বুঝতে সাহায্যের দরকার হয় তাহলে দয়া করে **0113 224 3311** এই নম্বরে ফোন করুন এবং আপনি যে ভাষায় কথা বলেন সেই ভাষার নাম বলুন। তারপর আমরা আপনাকে ফোন ধরে রাখতে বলে একজন ইন্টারপ্রিটারের (দোভাষী) সঙ্গে যোগাযোগ করব। আমরা যে কোন ভাষায় সাহায্য করতে পারি, এবং বিনামূল্যে ইন্টারপ্রিটারের (ভাষান্তরন) ব্যবস্থা করা হয়।

凡不懂英語又需要協助了解這份資料內容者，請致電 **0113 224 3311** 並說明本身的母語名稱。當我們聯絡傳譯員時，請稍候切勿掛斷電話。我們可以提供各種語言的傳譯服務，而且毋須收費。

ਜੇਕਰ ਤੁਸੀਂ ਅੰਗ੍ਰੇਜ਼ੀ ਜ਼ਬਾਨ ਨਹੀਂ ਬੋਲਦੇ ਅਤੇ ਇਸ ਦਸਤਾਵੇਜ਼ ਨੂੰ ਸਮਝਣ ਲਈ ਤੁਹਾਨੂੰ ਸਹਾਇਤਾ ਦੀ ਲੋੜ ਹੈ ਤਾਂ ਕ੍ਰਿਪਾ ਕਰਕੇ **0113 224 3311** ਤੇ ਫੋਨ ਕਰੋ ਅਤੇ ਆਪਣੀ ਜ਼ਬਾਨ ਦਾ ਨਾਂ ਦੱਸੋ। ਫਿਰ ਅਸੀਂ ਤੁਹਾਨੂੰ ਉਦੋਂ ਤਕ ਇੰਤਜ਼ਾਰ ਕਰਨ ਲਈ ਕਹਾਂਗੇ ਜਦੋਂ ਤਕ ਅਸੀਂ ਕਿਸੇ ਇੰਟਰਪਰੈਟਰ ਨਾਲ ਸੰਪਰਕ ਕਰਦੇ ਹਾਂ। ਅਸੀਂ ਕਿਸੇ ਵੀ ਜ਼ਬਾਨ ਲਈ ਸਹਾਇਤਾ ਦੇ ਸਕਦੇ ਹਾਂ ਅਤੇ ਇੰਟਰਪਰੈਟੇਸ਼ਨ ਲਈ ਤੁਹਾਨੂੰ ਕੋਈ ਫੀਸ ਨਹੀਂ ਦੇਣੀ ਪੈਂਦੀ।

اگر آپ انگریزی زبان نہیں بولتے اور اس دستاویز کو سمجھنے کے لیے آپ کو مدد کی ضرورت ہے تو براہ مہربانی **0113 224 3311** پر فون کریں اور اپنی زبان کا نام بتائیں۔ ہم آپ کو انتظار کرنے کے لیے کہیں گے اور اس دوران کسی انٹریپرٹیور یعنی ترجمان سے رابطہ کریں گے۔ ہم کسی بھی زبان میں آپ کی مدد کر سکتے اور ترجمانی کی خدمت کے لیے آپ سے کوئی رقم نہیں لی جاتی۔

This publication can also be made available in large print, on computer disc and audio cassette. Please phone: **0113 224 3311**.

Public meeting

Your chance to find out more and have your say on proposals to relocate the West SILC (Victoria Park) provision from Farnley Park Maths and Computing College to Bruntcliffe High School.

Tuesday 19 January, 6.30pm
West SILC Milestone site

4 Town Street, Stanningley,
Pudsey, LS28 6HL

Tuesday 26 January, 6.30pm
Bruntcliffe High School

Bruntcliffe Lane, Morley,
Leeds, LS27 0LZ

Education Leeds 

**Proposals for relocation of west SILC Victoria Park site from Farnley Park
Maths and Computing College site to Bruntcliffe High School from
September 2010**

Public consultation response form

Please read the consultation booklet on the proposals and tell us what your views are. The questions on this form are provided to help you do so, but you do not have to respond to all of them. If you prefer not to use this form, you can also put your views in a letter. Letters and forms should be sent to the address at the bottom of this form. Extra copies of this booklet and response form are available www.educationleeds.co.uk/schoolorganisation. You may also respond by email: educ.school.organisation@educationleeds.co.uk

Responses must be received by 4pm on Friday 12 February. All responses will be reported to a meeting of Leeds City Council's Executive Board in March 2010.

Questions relating to the proposals
--

1. What are your views on the proposals

--

2. Have you found this booklet useful?

--

3. Have you found the consultation process useful?

4. Do you have any other comments or views?

Your personal details (so that your response can be formally acknowledged):

Name:

Address:

email address:

Which school are you associated with?

Parent/carer of present pupil(s)

Member of staff

Parent/carer of primary school child

Local resident

Other adult relative

Elected member

Pupil

Community representative

Governor

Other

Data Protection Act 1998

Under the terms of the Data Protection Act 1998 we must inform you of the following. Education Leeds and Leeds City Council are seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.

**Please send your reply to:
The chief executive, Education Leeds, FAO school organisation team
9th Floor West, Merrion House, 110 Merrion Centre, Leeds LS2 8DT**